



## National Women's Martial Arts Federation

# Policy on Special Training Planning Committee

Revised 2001

Page 1 of 1

### Policy for Special Training Planning Committee Members and Chair

The mission of the NWMAF is to promote the participation of women and girls in the martial arts. Special Training (ST) is our flagship event and one of the most effective methods we have for accomplishing our mission. To streamline and simplify the creation of an annual Special Training event, NWMAF has created a Special Training Planning Committee to assume some of the responsibilities of creating and presenting an annual training camp. The Committee's responsibilities include creating a theme and a logo, selecting trainers and workshop leaders, coordinating the ST Demo, programming all ST activities (scheduling and space assignments), submitting articles to the NWMAF newsletter, and providing copy for the Camp Brochure and Camp Book.

The membership of the ST Planning Committee is, therefore, an especially crucial task. To promote the fullest possible success of ST, Committee members must embody the spirit of inclusiveness on which ST is based, while also possessing strong organizational and management skills, creativity, initiative, and dedication to the goals of NWMAF. To that end, the Board has established a set of guidelines to be used in selecting ST Planning Committee members that should be considered an articulation of the importance of this Committee but not a restriction as to the women who may serve on it.

The NWMAF Board will select the ST Planning Committee members and chair based on the following guidelines:

#### Special Training Planning Committee Members (Total 5, including Chair):

- Special Training Planning Committee members must have a minimum of two years NWMAF membership immediately prior to selection for this committee.
- Committee members must have attended a minimum of two Special Training camps (not regional events) within the past five years.
- The Committee may include both past ST trainers and non-trainers. Neither black belt ranking nor position as an instructor is necessary for Committee membership.
- Committee members must be team players who can work well with those who serve on the Special Training Planning Committee and with the NWMAF Board.
- Preference may be given to candidates with experience on creative projects, comprehensive knowledge of a variety of martial arts, and dedication to the principles of NWMAF.
- In order to represent the entire NWMAF membership, Special Training Planning Committee members will reflect a diversity of ethnicities, geographic locations, art styles, and ages.
- Women serving on the ST Planning Committee, including the Chair, may not be selected as paid trainers for the ST on which they are working, but may volunteer to teach a workout.
- Committee members will not receive monetary compensation. They will have their Special Training registration fee waived, and will receive public acknowledgement of their efforts, including recognition in the camp book.

#### Special Training Planning Committee Chair

In addition to the criteria for ST Committee members, the Chair shall fulfill the following additional requirements:

- The Chair of the ST Planning Committee should have experience either as a previous ST host or regional event coordinator, or NWMAF Special Training Planning Committee Member.
- Preference will be given to a candidate with business or other management experience or responsible charge.
- The Chair must have proven leadership skills. In addition to waiver of Special Training registration fees for the camp of which she is in charge, the Chair will have the cost of her transportation to Special Training that year reimbursed by NWMAF.