



National Women's Martial Arts Federation

Policy on Event Registration Cancellations and Transfers

Camp registrations incur expenses in the form of transaction fees, and financial liability due to contractual agreements that require submission of minimum number guaranteed participants to the college up to two months in advance of the event. Refunds for cancellations must be carefully managed in order to avoid undue financial risk to NWMAF, while trying to be sensitive to members who find that they cannot attend camp due to problems beyond their control. The following options have been established to safeguard the event's financial interests while offering members relief when they need to cancel their registration.

Registration Cancellation

If cancellation (for any reason) is made in writing three weeks or more before the first day of *any* scheduled camp activities, registration monies will be refunded, minus membership dues, donations, non-refundable deposits, and a \$50 cancellation fee.

Registration Transfer

A registrant may transfer their registration to another person eligible to attend. The registrant is responsible for finding their own replacement, and may sell their registration, but neither NWMAF, the event committee, nor any contributing organization will be involved in those arrangements. There will be a \$100 fee to transfer a registration, payable to NWMAF at the time of transfer. Notification must be made to the registrar (registrar@nwmaf.org) of intent to transfer, including the names of both parties involved. Dues and donations cannot be transferred, and the new registrant must be a current member or pay the appropriate dues at time of transfer.